

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

AQAR for the year

2014-2015

I. Details of the Institution

1.1 Name of the Institution

KALIACHAK COLLEGE

1.2 Address Line 1

P.O.- SULTANGANJ

Address Line 2

P.S.- KALIACHAK

City/Town

DIST- MALDA

State

WEST BENGAL

Pin Code

732201

Institution e-mail address

kaliachak.college@gmail.com

Contact Nos.

+919733144644

Name of the Head of the Institution:

Dr. Nazibar Rahaman

Tel. No. with STD Code:

03512-244696

Mobile:

+919733144644

Name of the IQAC Co-ordinator:

Dr. Sachindra Nath Bala

Mobile:

9232786859

IQAC e-mail address:

iqackckcollege@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

WBCOGN14406

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/56/A&A/045
Dated- 16.09.2011

1.5 Website address:

www.kaliachakcollege.com

Web-link of the AQAR:

http://www.kaliachakcollege.com/form.php

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|--------------------------|-----------------------|---|
| 1 | 1 st Cycle | B | 2.11 on four point scale | 2011 | 16 th Sept 2011 to 15 th Sept. 2016 |
| 2 | 2 nd Cycle | | | | |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

07.01.2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR - 2012-2013 Submitted to NAAC on 21/03/2016 (DD/MM/YYYY)
- ii. AQAR_2013-2014 _____ Nil __09.04.2016 ----- (DD/MM/YYYY)
- iii. AQAR_2014-2015 _____ Nil __12.04.2016-__ (DD/MM/YYYY)
- iv. AQAR _____ Nil _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed ate

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

University of Gour Banga

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

DST Star Scheme

UGC-Special Assistance Programme

UGC-Innovative PG programmes

UGC-COP Programmes

UGC-CPE

UGC-CE

DST-FIST

Any other (Specify)

2. IQAC Composition and Activities

| | |
|---|----------------------------------|
| 2.1 No. of Teachers | <input type="text" value="5"/> |
| 2.2 No. of Administrative/Technical staff | <input type="text" value="1"/> |
| 2.3 No. of students | <input type="text" value="1"/> |
| 2.4 No. of Management representatives | <input type="text" value="1"/> |
| 2.5 No. of Alumni | <input type="text" value="1"/> |
| 2.6 No. of any other stakeholder and community representatives | <input type="text" value="1"/> |
| 2.7 No. of Employers/ Industrialists | <input type="text" value="NIL"/> |
| 2.8 No. of other External Experts | <input type="text" value="2"/> |
| 2.9 Total No. of members | <input type="text" value="12"/> |
| 2.10 No. of IQAC meetings held | <input type="text" value="02"/> |

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Importance of discipline.
2. Basic computer and internet.
3. How to use library properly.
4. Workshop on U.G. syllabus.

2.14 Significant Activities and contributions made by IQAC

1. To encourage for departmental service.
2. Inspiration and co operation to the faculty members for performing research works.
3. Inspiration and guidance to the stakeholders of this institution for publishing books, articles in journals and magazines.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | | Achievements |
|----------------|---|--|
| 1 | Infrastructural development: a) For available supply of pure drinking water for the students and the staff. New water tank to be constructed . | 1 a) Aquaguard has been set up and linked to the previous water tank. |
| 2 | Teaching, Learning, evaluation: a) Teachers are requested to take special class other than Scheduled classes for the advance learners. Study materials to be provided for the learners in general and to the slow learners in particular. b) Teachers are encouraged to take at least one class in a week through ICT. | 2 a) Special classes are conducted by teachers. Results of the final University Exam, Results of the students has been improved than the previous year b) ICT enabled classes attracted a large number of the learners in the class. |
| 3 | Students support and progression: a) The poor students other than reserve Category to be financially aided relaxing the tuition fees. b) Irregular students are to be advised for attending regular classes. c) Financially poor students are to be given special facility from departmental library. | 3 a) Remarkable portion of poor students benefited by relaxation of tuitions fees. b) A portion of irregular students attended the classes regularly. c) They were helped by lending more than one book at a time and also were provided some important study materials without cost. |
| 4 | Quality improvement plan: a) For further study each departments are suggested to subscribe reputed journals in regular mode. They are also requested to continue their creative writings. Evaluation regarding the teaching performance to be discusses among the faculty members. Teachers are also asked to attend R.C, O.P, workshop, short time | 4 a) Three departments are registered as member of different journals. b) Departmental meetings are conducted for the appraisal of |

| | course. | teaching performances |
|---|--|---|
| 5 | Research consultants and extension : a) Teachers are to be encouraged for Ph.D works. The Ph.D holder teachers are requested to co-operate other teachers for smooth operations of Ph.D works. b) Two units of NSS units are told to extend community services in neighbouring area | 5 a) One faculty members started Ph.D works in different Universities. Ph.D holder teachers co-operated in a good way to the new researcher of the institution. b) Community awareness programmes are conducted by both NSS units. |
| 6 | Learning resources: a) Standard text books and reference books are to be purchased both for departmental library and central library. b) Internet facility to be provided for each department for getting update information about the concern subject as well as higher education and other related matters. | a) A number of books are purchased for departmental library and central library. a) Processing internet connection for each department is being started. |
| 7 | Best Practices:- a) Co- operation between students and teachers regarding the learning processes to be improved more. b) Group discussion among the students to be initiated in each department. c) Departments are requested to help to increase the creativity of the students. | a) Friendly learning environment created in the class rooms. b) Some of Department started group discussion. c) Departmental students submitted assignments on various topics. |

* Attached the Academic Calendar of the year as Annexure. (Please see Annexure 01)

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The Governing Body of the college approved the report of IQAC with the following observation team should go for community visit for the up gradation of local students after consultation with parents. Two special meeting of IQAC held for reviewing the actions taken to materialize the plans.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|--------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | | | | |
| PG | | | | |
| UG√ | 14 | Nil | 3 | NIL |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others | | | | |
| Total | 15 | | 3 | NIL |
| Interdisciplinary | | | | |
| Innovative | | | | |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | |
| Trimester | |
| Annual | 3 (1+1+1 system) |

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure (please see Annexure-02)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

| |
|-----|
| NIL |
|-----|

1.5 Any new Department/Centre introduced during the year. If yes, give details.

| |
|-----|
| Nil |
|-----|

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 22 | 9 | 2 | NIL | 11 |

2.2 No. of permanent faculty with Ph.D.

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| R | V | R | V | R | V | R | V | R | V |
| 2 | 3 | | | | | | | 2 | 3 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

12

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | Nil | 1 | 5 |
| Presented | 2 | 3 | 7 |
| Resource Persons | Nil | Nil | Nil |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Assignments are started in most of the Departments.
Study materials are given to the needy students..

2.7 Total No. of actual teaching days during this academic year

141 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Unit Test

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2

2.10 Average percentage of attendance of students

78%

**2.11 Course/Programme wise
distribution of pass percentage :**

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|---------------|------|-------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| B.A. | 1054 | Nil | 0.75 | 21.15 | 26.37 | 48.27 |
| B.Sc | 10 | Nil | 20 | 40 | Nil | 60 |
| | | | | | | |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

a) Teaching performances of the teachers are evaluated on the basis of students' feedback through their personal views. The views of the students are collected by specified feedback from.

b) At the very beginning of the academic session detail discussions are held in the teacher's council meeting regarding the fruitful strategies of teaching and learning processes.

c) After starting the class all the departments arranged syllabus awareness programme for the students.

d) After publications of result of both unit test and university final examination, meeting are held for the discussion of the performance of different Department. Remedies are discussed for future better performance.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 4 |
| UGC – Faculty Improvement Programme | NIL |
| HRD programmes | NIL |
| Orientation programmes | Nil |
| Faculty exchange programme | NIL |
| Staff training conducted by the university | Nil |
| Staff training conducted by other institutions | NIL |
| Summer / Winter schools, Workshops, etc. | 5 |
| Others | 2 |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 18 | 1 | X | X |
| Technical Staff | 1 | X | X | X |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC continuously inspires the faculties for research works. Teachers are always encouraged by IQAC for writing articles and books. Some of the faculties published articles and books in different reputed journals and with publishing companies respectively.
- Research supporting books and journal are purchased by the institution as per recommendation of IQAC.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | NIL | | | |
| Outlay in Rs. Lakhs | NIL | | | |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | NIL | | | |
| Outlay in Rs. Lakhs | | | | |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 2 | 1 | 1 |
| Non-Peer Review Journals | nil | nil | nil |
| e-Journals | 1 | nil | Nil |
| Conference proceedings | | | |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | Nil | | | |
| Minor Projects | Nil | | | |
| Interdisciplinary Projects | Nil | | | |
| Industry sponsored | Nil | | | |
| Projects sponsored by the University/ College | Nil | | | |
| Students research projects <i>(other than compulsory by the University)</i> | Nil | | | |
| Any other(Specify) | Nil | | | |
| Total | Nil | | | |

3.7 No. of books published i) With ISBN No. Chapters in Edited Book

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | | | | | |
| Sponsoring agencies | | | | | |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this

| Type of Patent | | Number | year |
|----------------|---------|--------|------|
| National | Applied | NIL | |
| | Granted | Nil | |
| International | Applied | Nil | |
| | Granted | Nil | |
| Commercialised | Applied | Nil | |
| | Granted | Nil | |

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year NIL

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| | Nil | | | | | |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events: NIL

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Community forestry, health awareness programmes and community visit for an encouragement of literary are organized by NSS units.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|------------------|--|--|-------------------|
| Campus area | 51300 Sq. Mtr | Nil | Nil | 51300 Sq. mtr. |
| Class rooms | 19 | Nil | | 19 |
| Laboratories | 4 | Nil | | 4 |
| Seminar Halls | Nil | Nil | Nil | Nil |
| No. of important equipments purchased (≥ 1 lakh) during the current year. | 13 | Xerox-1, Printer- 1, Transformer- 1, Defender Safe- 1, CCtv-33, TV Set- 1 | UGC, UGC, College fund, College Fund, DPI ,DPI | 51 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | 6.03 | | |
| Others | | | | |

4.2 Computerization of administration and library

Admission processes are operated by computers. Initiatives take for installation of Software.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|------------------------|-------------|-----------|-------|-----------|
| | No. | Value(Rs) | No. | Value(Rs) | No. | Value(Rs) |
| Text Books | 11270 | 1851552 | 529 | 95688 | 11799 | 1947640 |
| Reference Books | 75 | 58413 | 14 | 15000 | 89 | 73413 |
| e-Books | Nil | | | | | |
| Journals | 03 | 4120 | 06 | 21210 | 09 | 25330 |
| e-Journals | Nil | | | | | |
| Digital Database | Nil | | | | | |
| CD & Video | 2 | Accompany materials | | | | |
| Others (specify) | | | | | | |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 30 | 1 | 4 | | | 6 | 11 | |
| Added | | | | | | | | |
| Total | 30 | 1 | 4 | | | 6 | 11 | |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

| |
|--|
| Computer training organised by the institution for the staff and students of the college |
|--|

4.6 Amount spent on maintenance in lakhs :

| | |
|--|----------|
| i) ICT | Nil |
| ii) Campus Infrastructure and facilities | 12.48758 |
| iii) Equipments | 12.84546 |
| iv) Others | 34.71391 |
| Total : | 60.04695 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC organized a meeting with the students union for conveying all students to utilize the library resources more actively. All departments of the college advised to inspire the learner to utilize the books of library both central and departmental and the laboratories etc.

5.2 Efforts made by the institution for tracking the progression

Annual meeting is organized by the IQAC for evaluating the progress of the college. Weaknesses of the different committees concerned to the progress of the college are identified. Necessary strategies for further development are also decided.
IQAC also arranged a meeting for students to know about their problems.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|----|--------|--------|
| 4628 | X | X | X |

(b) No. of students outside the state

nil

(c) No. of international students

Nil

| No | % |
|------|-------|
| 2097 | 45.31 |

Men

| No | % |
|------|-------|
| 2531 | 54.69 |

Women

| Last Year | | | | | | This Year | | | | | |
|-----------|-----|----|-----|-----------------------|-------|-----------|-----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 4586 | 391 | 02 | 272 | 18 | 5251 | 4145 | 338 | 01 | 131 | 13 | 4628 |

Demand ratio 1:3 Dropout 18%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

| | | | | | | | |
|-------------|----------------------|-----------|----------------------|------|----------------------|-------|----------------------|
| NET | <input type="text"/> | SET/SLET | <input type="text"/> | GATE | <input type="text"/> | CAT | <input type="text"/> |
| IAS/IPS etc | <input type="text"/> | State PSC | <input type="text"/> | UPSC | <input type="text"/> | Other | 12 |

5.6 Details of student counselling and career guidance

Nil

No. of students benefitted

nil

5.7 Details of campus placement

| <i>On campus</i> | | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| Nil | Nil | Nil | nil |

5.8 Details of gender sensitization programmes

Awareness programme for women empowerment conducted by the Department of Political Science assist by IQAC

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

23

National level

International level

No. of students participated in cultural events

State/ University level

4

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

3

National level

International level

Cultural: State/ University level

National level

International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|------------|
| Financial support from institution | 32 | Rs.38000 |
| Financial support from government | 2840 | Rs.1000000 |
| Financial support from other sources | Nil | Nil |
| Number of students who received International/ National recognitions | Nil | Nil |

* Estimated as per information provided by the students.

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students: - Plantation, AIDS & Skin Test programme, Pulse Polio awareness programme, Literacy programme.

5.13 Major grievances of students (if any) redressed:

The poor students are demanding more or more financial support from the college authority. In this connection the college authority and IQAC of the college extends their helping hand and purchased books and distributed among the poor students of this college. A major part of the students express their grievance on heavy road jam on their way to college. The college authority already conveyed the problem to the local administrator.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution:

Vision of Kaliachak College

The vision of the Founders of the Kaliachak College remained to spread formal education initially among the boys and girls to fulfill the needs of the people of the vast agriculture based rural backward Muslim minority dominated, SC, ST, OBC and General inhabited area of the southern part of the Malda district in particular and to satisfy the national necessities at large.

The successor of the founders, we trust in wider and modern connotation of 'Education' to train the knowledge seeker youths for a meaningful life through the continuous effort for making competent human beings enriched in value based learning with special focus on women education. This establishment is to be developed as an outstanding institution of higher education in local and global arena.

The Vision of the Kaliachak College are to be:

- The civic centre of learning to bridge the gap of the male-female, rural-urban, minority-majority, SC, ST-General in particular and all pupil in general.
- The institution of (i) learn to acquire knowledge, (ii) learn to do, (iii) learn to live together through inculcating harmony among all.
- The institution for innovation in instruction, erudition research and reach out agendas.
- The Center for Potential of Excellence in National and International arena.
- The institution having autonomous status.
- The leading institution of Cluster University

Mission of Kaliachak College

We are acting out our mission proclamation in materializing our vision declaration:

Our mission is to create human resources of talent enabled for positive contribution to the generations of knowledge, for social commitment through humanism and for innovative ideas for the adventure in search of truth. We do pledge to ensure suitable infrastructure, support services, research facilitated and learners' friendly, skill oriented environment for development of personality for the building of the nation. The institution aspires to attract bright talents as input and to remould them as human wealth output. We intend to provide ample scope for multifaceted development of the youths and of the stake holders irrespective of religion, race, caste, gender and region.

The Kaliachak College moto: 'To Learn to Be'

Values:

- Utmost effort for holistic development of learners to their full potential as value based human being of the globe and the responsible citizen of the nation;
- Highest standards of ethics and conducts in teaching, learning and research;
- Close interaction with all stakeholders as well as the segments of the society extending possible support for proper progression of them;
- Learning for eternal life to be globally ambitious and regionally rooted, and
- Academic freedom to the faculty and the learner to engage in intellectual discourse

Aims & Objectives

- ⇒ To impart quality higher education befitted at the times we stand and for the times to come adapting the changing environment for the meaningful and self-supporting eternal life to the educationally backward, socially unprivileged sections of people in particular and all knowledge seekers in general.
- ⇒ To impart skills and knowledge to enhance competency among the learners to face the challenges in life.
- ⇒ To encourage to take active part in life based research work useful for the society using the local strength in resources to overcome the weakness.
- ⇒ To inculcate the consciousness to be good human being, to culture the scientific temper, to be patriot, to be good citizen of the nation.
- ⇒ To bridge the gender gap by encouraging girls education.
- ⇒ To promote abilities in languages of local or global level.

To promote the calibre and future of the learners towards the prosperous height by kindling the potential in them.

6.2 Does the Institution has a management Information System

The College has a advanced management information system that keeps records of all students activities, i.e. results, admission, enrolment, categories wise. The system also keeps record of every academic and financial matter. The college also has LAN (Local Area Network) through that administrative staff can access to some information pertaining to the activities.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum development process of the college involves following:-

- a) **Analysis of present curriculum:-** For proper and effective learning and teaching the methods of learning and teaching are practised after comprehensive discission amongst the faculties/ academic experts.
- b) **Designing of curriculum:-** Although the institution follows the syllabus designed by the affiliating University, the institution organises workshop on the syllabus and collect the feedbacks from the students and the faculties and on the basis of that institution prepare the proposals and sends to the concerned departments of the University of Gour Banga.

6.3.2 Teaching and Learning

- 1) To enhance the quality of the teaching the faculties of the institution select the proper modern teaching methods after consultation among them.
- 2) For the evaluation of learning, every department of the institution takes regular unit-test and on that basis the concerned department tries to find the weakness of the students. The weakness of the learner are identified. Remedial classes to eliminate the weakness of the students are also adopted.
- 3) Upgraded teaching-learning materials are collected and supplied to the concerned students.

6.3.3 Examination and Evaluation

The final examinations evaluation of the learners are conducted following the system of affiliating University. The internal unit test and test examination are conducted under the system of the college. The publishes result of such examination in due time.

6.3.4 Research and Development

To encourage the faculties in the field of research the institution takes all necessary steps including encouragement meetings, workshops. The institution also purchases the reference books, journals relating to the research works and projects. In addition to that the institution also relieves the faculties to attend the state, national, international, seminars, conferences and symposia. The College also grant leaves to the faculties to do M.Phil and Ph.D.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college arranged reading room, the institution purchased the Photocopiers, Computers to meet the needs of the faculties and students.

6.3.6 Human Resource Management

Other than syllabus oriented teaching and learning, the institution also incorporate different training programme, like computer education.

6.3.7 Faculty and Staff recruitment

All permanent faculties are directly recruited by agency of the Government of West Bengal namely West Bengal College Service Commission. The institution appoints the concerned faculty as per the rules of the institution and affiliating university and DPI of West Bengal. The permanent Non Teaching Staffs are recruited by the college authority after approval of the DPI of West Bengal as per the college recruitment process. In addition to that the college authority also recruits the faculties and non-teaching staff on temporary basis to meet the college needs as per the college recruitment process.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

In respect of admission of students, the institution completely follows all the rules and orders of the higher education department of West Bengal and affiliating university

6.4 Welfare schemes for

| | |
|---------------------|--|
| Teaching | GPF, Group Insurance, co-operative society |
| Non teaching | GPF, Group Insurance, co-operative society |
| Students | Students Welfare fund of college allowed to 50 students, Student Health Home facility |

6.5 Total corpus fund generated

Rs.98.82 Lakhs

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | | Yes | TIC & IQAC |
| Administrative | No | | Yes | TIC & IQAC |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Alumni Association meetings held. They take part actively and enthusiastically in activities of the college i.e. Sports, cultural function, magazine publication, awareness programmes.

6.12 Activities and support from the Parent – Teacher Association

Meeting was held and some suggestions came out.

6.13 Development programmes for support staff

Workshop is held in this regard.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The following initiatives are taken by the institution to make the campus eco-friendly- plantation, pond renovation, levelling of field and by giving protection wall on the bank of river Pagla is constructed. Prohibition of Smoking, awareness to make the campus plastic free .

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

On the basis of result of unit test conducted by concerned departments of the college, weakness of the students are identified. Special health concerned programmes are conducted for the awareness of the learners. Then counselling for the identified weaker students individually is organized by the concerned departments. Remedial classes are also introduced for the weaker students. Teachers-Guardians meet are also in practice to inform them about their son/daughter's academic performance.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

After special care the weaker learners achieve quite better result. After counselling with their guardians, They become more active in education of their sons/ daughters. The weaker students improved their learning, communication and writing skills through the remedial classes. Special health programmes reduced more diseases i.e. Asthma, Thalassaemia, AIDS, Pulse Polio etc,

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1) Students who ranked among top three in unit test and have best attendance are encouraged by awarding them.
- 2) Students' feedback regarding performance of the faculties and non-teaching staffs.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- 1) Plantation in college campus and in neighbouring area.
- 2) Cleaning of environment at college & community.
- 3) Awareness programme regarding the clean & green environment.

7.5 Whether environmental audit was conducted?

Yes

No

SWOT OF THE INSTITUTION

Strength of the institution

- 1) Amongst the faculties two are Gold medallists. There are two doctorate teachers. Some of the teachers are pursuing PhD recently. Some of the teachers published research articles in national and international journals. Books are also edited by some of the faculties.
- 2) There is friendly environment in the campus amongst the employees. They are too co-operative and very sincere about the duties of the institution. They have very positive attitude regarding the development of the college.
- 3) The institution is filled with natural scenery that can soothe the students.
- 4) The Institution has enriched both the college library and departmental library.
- 5) Forward learners are interested to attend the classes.
- 6) In the field of sports and games the college is performing well in the University level.
- 7) Administrative staffs of the college are efficient.

Weakness of the Institution:-

- 1) Number of learners of the college increasing rapidly day by day but not the number of faculties. Thus, student –teacher ratio is far below the ideal level.
- 2) A significant part of the learners come from economically backward families. Thus, they are unable to attend classes regularly as engaged in earning by hard labour to sustain the family.
- 3) Due to the traffic jam frequently occurred on NH-34 a number of students unable to attend the class in due time.

Opportunity:-

- 1) The institution has potentiality to improve the quality of learners if infrastructural development reaches at the optimum level.
- 2) The village community would be highly benefited if the institution able to start NCC training.
- 3) The institution has opportunity to enhance education in the minority dominated backward society.
- 4) The institution can make the women empowerment self dependant making them aware of their skill.

Threat:-

- 1) Most of the students as coming from economically backward families the institution faces problem to uplift than to the expected level.
- 2) With limited capacity the institution is continuously engaged in competition with other urban college for better achievement of the learners.
- 3) Paucity of financial strength hindering implementation of the optimal teaching and learning methods necessary for modern technology based education system.
- 4) The college surrounding area having a high dense population, the college authority have to face a lot of problems specially at the time of admission.

8. Plans of institution for next year

A) Infrastructural and Equipmental Development.

1) Chair, 2) Table, 3) Almirah, 4) Water Cooler 5) Bench 6) Laboratory instrument 7) Book Self 8) Computer/Laptop 9) Xerox Machine 10) Printer 11) Camera 12) Musical Instrument 13) A.C. Machine, 14) Sports Materials, 15) Colour Printer, 16) Books would be purchased to meet up the paucity of infrastructure.

B) Teaching, Learning & Research Improvement:-

- 1) Remedial Coaching.
- 2) ICT in classes
- 3) Installation of software in the Geo.Lab.
- 4) Financial aids for economical weak students
- 5) Study material supplied to backward students
- 6) Issue of Books from Departmental Library to the meritorious students
- 7) Teachers encouraged attending National & International seminar, arrangement of workshop & seminar
- 8) Inspiration to the teachers by the IQAC to perform their research work.
- 9) Purchasing Library journal, Books, LCD Projector, Computer.
- 10) Special classes for advance Students, Remedial Class for weak students, cleaning of college campus cleaning of pond.
- 11) Installation of Soul-2.0
- 12) Purchase of INFLIB-NET for E-journal & E-Books.

C) Punctuality of the Teachers and Staffs.

- 1) Discipline among the students.
- 2) Computer education of Teachers.
- 3) Computer education of non-teaching staff.
- 4) Up gradation of co-operative credit society.

D) Student support & Progression:-

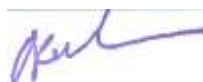
- 1) Field Survey.
- 2) Departmental Seminar.
- 3) Educational Tour.
- 4) Social awareness camp in the surrounding areas.
- 5) Plantation by the students.
- 6) Beautification of campus by the students.

Name :- Dr. Sachindra Nath Bala



Signature of the Coordinator, IQAC

Name :- Dr. Nazibar Rahaman



Signature of the Chairperson, IQAC

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KALIACHAK COLLEGE**Academic Calendar**

2014-15

| Date | Days | Events | Activities |
|---|----------------|--|---------------------|
| After the publication of the H.S Result | | Issue of Admission Form , Preparation of Merit Panel & B.A. 1 st Year Enrollment | |
| 01.07.14 | Tuesday | Academic Session Starts | |
| 22.07.14 | Tuesday | Class Starts | |
| 22-31st July'14 | Tue-Thur | Enrollment in the 1 st , 2 nd & 3 rd Year | |
| 15-21st July'14 | Tue-Mon | NSS for Aranya Saptaha | Tree Plantation |
| 25 th July'14 | Friday | Unit Test of BA 1 st , 2 nd & 3 rd Yr. | Econ(G) |
| 4 th Aug.'14 | Monday | Unit Test of BA pt. I,II,III | Arabic(H) |
| 29th July'14 | Tuesday | Id-UI-Fitter | Holiday |
| 13 th Aug.'14 | Wednesday | Unit Test of BA 1 st & 2 nd Yr. | Econ(G) |
| 14th Aug.'14 | Thursday | College Foundation Day | Holiday |
| 15th Aug.'14 | Friday | Independence Day | Flag Hoisting |
| 16 th Aug.'14 | Saturday | Unit Test of BA 1 st Yr. | History (H) |
| 18 th Aug.'14 | Monday | Unit Test of BA 2 nd Yr. | Hist.(H) |
| 19 th Aug.'14 | Tuesday | Unit Test of BA 3 rd Yr. | Hist.(H) |
| 20 th Aug. '14 | Wednesday | Unit Test of BA Pt. II | Geog.(H) |
| 21 st Aug.'14 | Thursday | Unit Test of BA Pt. I | Beng.(H) |
| 21 rd Aug.'14 | Thursday | Unit Test of BA 2 nd Yr. | Econ(G) |
| 22 th Aug.'14 | Friday | Unit Test of BA 3 rd Yr. | Econ(G) |
| 23 th Aug.'14 | Saturday | Unit Test of BA Pt. II | Beng.(H) |
| 25 th Aug.'14 | Monday | Unit Test of BA Pt. III | Beng.(H) |
| 17th Aug.'14 | Sunday | Janmastami of Lord Krishna | Holiday |
| 26 th Aug.'14 | Tuesday | Unit Test of BA 1 st Yr. | Econ(G) |
| 3 rd Sept.'14 | Wednesday | Unit Test of B.A 1 st Yr. | Pol.Sc.(H) |
| 4 th Sept.'14 | Thursday | Unit Test of BA Pt. I | Geog.(G) |
| 5th Sept.'14 | Friday | Teachers' Day | Celebration |
| 6 th Sept.'14 | Saturday | Unit Test of BA Pt. I | Geog.(H) |
| 6 th Sept.'14 | Saturday | Unit Test of BA Pt. I | Beng.(H) |
| 9 th Sept.'14 | Tuesday | Unit Test of BA Pt. II | Geog.(G) |
| 11 th Sept.'14 | Thursday | Unit Test of BA Pt. II | Pol.Sc.(H) Beng.(H) |
| 11 th Sept.'14 | Thursday | Unit Test of BA Pt. I & II | Econ.(G) |
| 11 th Sept.'14 | Thursday | Unit Test of BA Pt. III | Geog.(G) |
| 12 th Sept.'14 | Friday | Unit Test of BA Pt. I | Arabic(G) |
| 15 th Sept.'14 | Monday | Unit Test of BA Pt. II | Arabic(G) |
| 17 th Sept.'14 | Wednesday | Unit Test of BA Pt. I | Hist.(H) |
| 17 th Sept.'14 | Wednesday | Unit Test of BA Pt. III | Beng.(H) |
| 18 th Sept.'14 | Thursday | Unit Test of B.A Pt. II | Hist.(H) |
| 18 th Sept.'14 | Thursday | Unit Test of BA 1 st & 2 nd yr. | Econ(G) |
| 22 st Sept.14 | Monday | Unit Test of BA Pt. III | Arabic(G) |
| 22 rd Sept.'14 | Monday | Unit Test of BA Pt. I | Pol Sc. (H) |

| | | | |
|-----------------------------------|------------------|-------------------------------------|---|
| 23Sep-25Oct.14 | Tues-sat | Puja Vacation | Holiday |
| 06th Oct.'14 | Monday | Id-Uz-Zoha | Holiday |
| 04th Nov.'14 | Tuesday | Maharam | Holiday |
| 06th Nov.'14 | Thursday | Birthday of Guru Nanak | Holiday |
| 26 th Nov.'14 | Wednesday | Unit Test of BA Pt. I | Geog.(H) |
| 26 th Nov.'14 | Wednesday | Unit Test of BA Pt. II | Beng.(H) Pol.Sc.(H), |
| 27th Nov.'14 | Thursday | Unit Test BA&II | Econ(G) |
| 27 th Nov.'14 | Thursday | Unit Test of B.A. Pt.III | Beng.(H) |
| 28 th Nov.'14 | Friday | Unit Test of BA Pt. III | Econ(G) |
| 2 nd Dec.'14 | Tuesday | Unit Test of BA Pt. I | Econ(G) |
| 4 th Dec.'14 | Thursday | Unit Test of BA Pt. II | Geog.(H) |
| 5 th Dec.'14 | Friday | Unit Test of BA Pt. I | Geog.(G) |
| 9 th Dec.'14 | Tuesday | Unit Test of BA1st | Pol.Sc (H) |
| 10 th Dec.'14 | Wednesday | Unit Test of BA Pt. II | Geog.(G) |
| 11th Dec.'14 | Thursday | Unit Test of BA Pt. III | Arabic (G) |
| 12 th Dec.'14 | Friday | Unit Test of BA2nd | Hist.(H) |
| 18 th Dec.'14 | Thursday | Unit Test of BA1st | Hist. (H) |
| 19th Dec.'14 | Friday | Unit Test of BA2nd | Hist.(H) |
| 25.12.14 | Thursday | Charismas Day | Holiday |
| 26-31st Dec.'14 | Fri- Wed | Winter Recess | No Class |
| 1st Jan.'15 | Thursday | New Years Day | Holiday |
| 2-21 st Jan.'15 | Fri-Wed | Test Exam | BA Pt. I,II,III |
| 04 th Jan.'15 | Sunday | Fateha-Duaz-Daham | Holiday |
| 23rd Jan.'15 | Friday | Birthday of Netaji | Celebration |
| 26th Jan.'15 | Monday | Republic Day | Celebration |
| 25th Jan.'15 | Sunday | Saraswatipuja | Holiday |
| 19th Feb.'15 | Thursday | University Foundation Day | Holiday |
| 2-28 th Feb.,15 | Mon.-Sat | Exam. Fee Deposit, Form Fill up | |
| 05-06Mar.'15 | Thur-Fri | Dol Yatra | Holiday |
| 15thApr.'15 | Wednesday | Bengali New Years Day | Holiday |
| 03rd Apr.'15 | Friday | Good Friday | Holiday |
| 1st May'15 | Friday | May Day | Holiday |
| 9th May'15 | Saturday | Rabindra Joyanti | Holiday |
| 4rd May'15 | Monday | University Exam. B.A Pt. III | Summer Recess& suspension of Classes |

Gachindra nath Bala

Signature of the IQAC Co-coordinator

Annexure-2 (1.3)

KALIACHAK COLLEGE SULTANGANJ, MALDA

FEEDBACK REPORT OF THE STUDENTS FOR THE ACADEMIC SESSION 2014-15

Students are the most important ingredient in the teaching learning process. The College authority took initiative to have an assessment from the regular students of the college. Accordingly a questionnaire was prepared on the four point scale: excellent, good, satisfactory and un satisfactory.

To assess the quality of the teachers' performance five criteria were selected viz. Teaching Capacity, Regularity, Supply of Study Materials, Helpfulness and Teacher Student Relationship. Among them most of the teachers achieved excellence in their teaching performance. About the Regularity of the teachers the students' community opined that all the teachers are regular and most of them provide the required study materials and they are very much students friendly and helpful to solve the academic as well as personal problems of the students including the financial issues.

Library Service was also assessed by the students. The students who regularly use the library services express their opinion that availability of text and reference books are excellent. Whenever they asked for any book they got it. But the problem lies with the number of books lent. They feel it insufficient the number of book supplied from the library. Reading room atmosphere is ranked as satisfactory by the assessors. However the reader students expressed their views that the library authority makes delay to distribute the library lending card and reading room cards. A few of the students opined that the strict discipline is detrimental to their studies. Because in case they could not returned the book in due time they have to pay a penalty fine of Rs.0.25/- per day. Some of the students also opined that internet facility in library is not adequate to their needs.

However, the departmental library as they find that insufficient to the requirement. It is only meant for the poor and meritorious students. But still its performance is satisfactory to satisfy the need of the departmental students.

One of the problems faced by the students is water crisis. Though there is one Arsenic free drinking water plant in the college premises, but it goes short out of water some time especially in the summer session.

Regarding the assessment of the office performance, four criteria was selected viz. dealing with the students, quality of the service, atmosphere of the office, staff strength of the office. They ranked excellent to the quality of service. And a satisfactory rank was given to office environment. According to their opinion the staff strength is not satisfactory in comparison to the students.



Signature of the IQAC Co-ordinator